



# Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903

(302) 387-6030 FAX: (302) 387-6032

<http://www.doverkentmpo.org>

## DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE MINUTES OF APRIL 21, 2015

### PUBLIC ADVISORY COMMITTEE MEMBERS attending:

Michael Gumrot, Chairman  
Dr. Carlton Cannon  
Jonathan Street

Jayce Lesniewski, Vice Chairman  
Phyllis B. Collins  
Jeremy Tucker

Chris Asay  
Earle Dempsey  
James Webster

### PUBLIC ADVISORY COMMITTEE MEMBERS not attending:

Kevin Yingling (alternate)

Anne Priestly

Dwight Meyer

### NON-MEMBERS ATTENDING:

Jonathan Content, Prospective PAC member  
Paul Cable, Councilperson elect, Town of Wyoming  
Rich Vetter, MPO Executive Director  
James Galvin, MPO Staff

Carolyn Cohee, Prospective PAC member  
Adam Koppeser, Dover Post  
Kate Layton, MPO Staff  
Catherine Samardza, MPO Staff

### 1. INTRODUCTION OF MEMBERS & GUESTS

### 2. PUBLIC COMMENTS

### 3. *ACTION ITEM: Approval of Agenda*

MOTION By Mr. Webster to approve the agenda. Seconded by Mr. Tucker. Motion carried.

### 4. *ACTION ITEM: Approval of Minutes, Dec. 16, 2014*

MOTION By Mr. Tucker to approve the December 2014 minutes. Seconded by Mr. Street. Motion carried.

### 5. *ACTION ITEM: Approval of Meeting Notes, Feb. 24, 2015*

MOTION By Mr. Asay to approve the minutes of February 2015. Seconded by Mr. Dempsey. Motion carried.

### 6. *ACTION ITEM: FY 2015 - 2018 TIP Amendments - Rich Vetter (enclosures)*

Route 1/N.E. Front Street  
Route 1 at Little Heaven

Mr. Vetter reviewed the amendments, explaining that the Little Heaven project has increased in cost due to additional work necessary to move the County pump station, add piles to the bridges, and add more fiber lines. The original cost estimate was from 2008. He noted that additional money was coming from the federal Section 164 (DUI) penalty funds for The Route 1/NE Front Street project. Under DelDOT's new secretary, Jennifer Cohan, the safety ratings of the project was reviewed, and the priority was changed. Mr. Vetter also reported that the City of Milford supports the NE Front Street project.

MOTION By Mr. Dempsey to recommend Council adopt both FY2015 TIP amendments. Seconded by Ms. Collins. Motion carried.

### 7. *ACTION ITEM: FY 2016 Unified Planning Work Program (UPWP) – Rich Vetter (enclosures)*

Mr. Vetter reviewed the projects in the FY2016 UPWP. He noted that the budget is about the same amount as last year, although the MPO will lose some funding due to the Salisbury/Wicomico MPO. The Delaware portion of the Salisbury Wicomico MPO is being expanded. The funds for Delaware will now be split between WILMAPCO, the MPO and the Salisbury MPO. He does not expect that the amount will reduce the budget by any significant amount, and the agreements will be worked out later this year. In addition to the basic MPO tasks, the Metropolitan Transportation Plan will be updated this year, and new planning studies have been or will be added, such as assisting some of the smaller municipalities with Comprehensive Plans.



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There was some discussion concerning the portion of Delaware in the Salisbury MPO. Ms. Collins asked if help would be available for the Town of Wyoming's Comprehensive Plan update; Mr. Vetter said that the MPO could assist with funds or with staff. Ms. Collins said that the Office of State Planning would be meeting with Wyoming's Mayor and Council concerning this. Mr. Galvin said that if she let staff know the date of the meeting, someone would attend.

MOTION By Mr. Dempsey to recommend Council approve the UPWP. Seconded by Mr. Street. Motion carried.

## 8. **ACTION ITEM: FY 2016 - 2019 Transportation Improvement Program (TIP) - Jim Galvin (enclosures)**

Mr. Galvin reported that the FY2016-2019 TIP is greatly reduced from previous years. The funding reduces further over the four-year period. He reported that the Governor has proposed a revenue package to keep the Transportation Program funded. Mr. Vetter also noted that last year there was no approved TIP for 6 months due to the disagreement over the Kent County Sports Complex, and that everyone wanted to avoid that this year.

Mr. Asay had questions about how the funding is allocated and the relationship to the years noted for each project. There was discussion concerning the types of projects and the icons identifying them – road, transit, bike or pedestrian – in the TIP. Mr. Asay also had questions concerning bicycle paths and how the Complete Streets Policy is applied to projects. Mr. Vetter explained that the Complete Streets Policy requires an evaluation of bicycle and pedestrian amenities for a project, to be included if possible. Mr. Galvin noted that many roads had shoulders that can be used for both bicycle riders and Amish horse-drawn buggies. Mr. Asay said he was looking for specific Kent County bicycle projects; Mr. Galvin said that there were not any included in the TIP. There was further discussion concerning bike/ped projects and state and federal funding, and where bike/ped projects were in the priority list. Mr. Galvin said that the TIP shows what projects are funded; other projects are on an "aspirations" list. He suggested Mr. Asay look at the list of projects in the long range plan for projects that have not been funded.

There was further discussion, noting that comparing a 30-year list of projects to a four-year list did not make any sense. Ms. Collins thought that municipalities should have something to say about what's happening in Kent County. There were comments on specific bike paths. Mr. Vetter informed the PAC members that DelDOT has a separate project pool for smaller projects. Mr. Asay said that Route 8 is unfriendly for bikes, nobody rides bikes there because it is so unfriendly. The PAC discussed Route 8, Kenton Road, Garrison Oak, and the new Dover High School.

Ms. Layton reported on public comments received on the draft TIP.

MOTION By Mr. Webster to recommend that Council approve the FY2016-2019 TIP. Seconded by Mr. Tucker.  
Motion

carried with 7 Yeas, one abstention and one opposed. Mr. Asay wanted clearer descriptions focusing on bicycle and pedestrian projects.

## 9. **ACTION ITEM: Location of June 2015 PAC Workshop**

Ms. Layton reviewed the restaurants she had researched for the PAC Workshop. The choices were Dover Downs Buffet, Roma, and Frazier's. Mr. Asay had questions about the workshop; Ms. Layton explained that it was a "thank you" to PAC members for volunteering their time and efforts to the MPO, and that there would be a guest speaker and full working agenda after dinner. After reviewing the options, the consensus was to hold the workshop once again at Dover Downs.

MOTION By Ms. Collins to have staff reserve a private room at the Dover Downs Buffet for the June 23 PAC Workshop. Dinner would be at 5:30 PM, followed by the PAC meeting at 6:00 PM.  
Seconded by Mr. Tucker. Motion carried.

Ms. Layton noted that possible agenda items included a presentation by Kendall Somers, of DE State Parks and Recreation, concerning software that inventories state facilities, and updating the Public Participation Plan.

## 10. **\*\*MEMBER REPORTS\*\***

Mr. Dempsey announced that he was running for the Lake Forest School Board. The election will be held on May 12, 2015.



Ms. Collins reported that the Town of Wyoming is working on its Comprehensive Plan.

Mr. Webster noted that it was election day in Dover for city council members and the position of Mayor.

**11. Staff Reports –**

- 11.1 Progress & Financial Reports – Rich Vetter (enclosures)**
- 11.2 Other Project Updates/Activities – MPO Staff**
- 11.3 Correspondence, Publications/Reports/Outreach – K. Layton**

**12. ADJOURN**

**Next meeting: June 23, Dover Downs Buffet, Meeting Room B**

MOTION By Mr. Tucker to adjourn the meeting. Seconded by Mr. Street. Motion carried.